

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Support Officers Conference

FROM:

Chief, Information and  
Management Support Staff, OL

EXTENSION

NO.

OL 4043-84

DATE

24 February 1984

TO: (Officer designation, room number, and building)

DATE

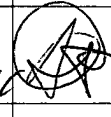
RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Chief, Procurement Manage-  
ment Staff, OL

2/27/84 

2.

3.

C/IMSS/OL

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Deadline 2 March  
OL/PMS has nothing  
to report beyond  
that information  
already provided  
for the OCL's  
annual report  
to congress.

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24 FEB 1984

MEMORANDUM FOR: Chief, New Building Project Office, OL  
Chief, Personnel and Training Staff, OL  
Chief, Procurement Management Staff, OL  
Chief, Security Staff, OL  
Chief, Logistics Services Division, OL  
Chief, Printing and Photography Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL

FROM:

[REDACTED]  
Chief, Information and Management  
Support Staff

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SUBJECT: Support Officers Conference

1. As you know, the ADDA will be attending a Support Officers Conference in mid-March 1984. In that regard, OL has been tasked to prepare a paper that addresses OL activities and accomplishments during the past year.

2. You are therefore requested to provide input, from your respective division or staff, for a consolidated OL paper. Your input should cover key accomplishments, performance highlights, and significant support activities in support of both domestic and overseas requirements. Please forward your input to this staff by COB 02 March 1984.

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3. If you have any questions or require additional information regarding this request, please contact [REDACTED] on extension [REDACTED]

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OL 4043-84